



Volunteer Application Form

South Burnaby Office:

4460 Beresford St.,
Burnaby, B.C. V5J 0B8
Tel #: 604-431-0400

North Burnaby Office:

4908 Hastings Street,
Burnaby, B.C. V5B 1P6
Tel #: 604-294-5444

Choose your location(s)**For Office Use Only:**

Interviewed by: _____

Security Check Result:

Date: _____

Reference Check: Immunization Waiver: Confidentiality: Adult/Child Protection: / Picture:

Placement: _____

Orientation: _____

Training 1: _____

Training 2: _____

Comments: _____

First Name: _____ Last Name: _____

Gender: _____ Phone #: _____

Cell #: _____ Address: _____

City: _____ Postal Code: _____

Email Address: _____

Emergency Contact:

Name: _____ Day Phone #: _____

Do you have any health problems (allergies, diabetes, etc.) or restriction which might require attention/observation? If so please specify:

Education: Elementary: Secondary: (Grade _____)College/University: Program(s): _____**Languages you are fluent in:**

Speak: _____

Read/Write: _____

Employment (if applicable)

Company: _____ # years: _____ City: _____

Name of Supervisor: _____ Phone #: _____

Volunteer Opportunities

Please check which opportunities you are interested in

ESL Conversation Circle/Class Instructors

(flexible days, must commit 2-4 hours/week)

- North House
- South House

Seniors Together

- Volunteers will need to help with set up, food prep, serving, registration, cleaning and engaging with seniors

Community Adult Literacy Program (CALP)

- Trained volunteer tutors support adults in their learning (Reading and Writing) *Training provided.

Special Events

- Assist at community dinners, BBQs, events, etc.(occasionally, must commit 2-6 hours/ event). Sometimes this involves working in Event teams for specific events or brand new events.

Multi-lingual Translation

- Interpretation Support (flexible time and schedule, must attend training sessions)

Office Administration

Volunteers assist with routine office work, answer phone calls, organize publications and files, greet the public, etc.

- South House
- North House

Income Tax Clinic (Recruit between Nov-Feb)

Tax volunteers assist lower income clients with filing their income tax by using a computer program (U-File) to transmit their file to CRA.

- North House
- South House

Committee Work

Do you enjoy working with groups of people to plan events or programs? We have a variety of committee including fundraising, garden, small grants, steering, etc.

- North House
- South House

Digital Café

Volunteers will assist people with learning about their digital devices and basics computers skills, such as creating an email address, surfing the internet, and typing text in Word.

- North House
- South House

Sharing Cultures

Sharing Cultures Dinners occur once a month (South) or every other month (North). Sharing Cultures Dinners are dedicated to introducing a specific culture with showcasing the food, fashion, art, and music and dance of that particular culture. Volunteers assist with some event planning, food prep, cooking, serving food, set up, and clean up.

- South
- North

Gift Wrap (Recruit in Sept-beginning of Nov)

- This is an exciting opportunity to wrap gifts for customers at Metrotown Mall. There are two positions at gift wrap - supervisor and wrapper. Volunteers receive focused training on how to wrap gifts and customer service.

School Age Childcare (M-F, 7-9am and/or 3-6pm)

Volunteers assist with set-up and clean-up of the program. Assistant leaders will participate in arts and crafts, out-trips, indoor/ outdoor activities, etc., with children 6-12 years old.

Schools

- Douglas Road (4861 Canada Way, Burnaby)
- Marlborough (6060 Marlborough Ave.)
- Maywood (4567 Imperial St.)
- Stride (7014 Stride Ave)
- Clinton Elementary (5858 Clinton St.)
- Lochdale (6990 Aubrey St.)
- 12th Ave. Elementary School (7622 12th Ave.)
- Suncrest Elementary School (3883 Rumble St.)
- Gilpin (5433 Ivar Place)

Afterschool Program

After School Program is a free-of-cost program provided for kids in grade 2-7. It is aimed at providing extra support for kids and to build positive relationships in their lives in the after school hours. Some of our activity clubs include sports, arts & crafts, science & cooking.

- Maywood Community School (4567 Imperial Street)
- Edmonds Community School (7651 18th Avenue)
- Douglas Elementary (4861 Canada Way)

Preschool Programs (M-F, am/pm)

Educational program for 2.5-5 year olds. Volunteers assist with set up, activity centers, snack time, supervision of children and clean up.

- Clinton (5858 Clinton Street)
- Marlborough (6060 Marlborough Avenue)
- Gilpin (5433 Ivar Place)

Family Place Program

Assist with set, snack preparations and interacting with parents and their toddlers (0-5 years old).

- Brentwood (104-4430 Halifax Street)
- South House (4460 Beresford Street)
- North House (4908 Hastings Street)
- Clinton (5858 Clinton Street)

Community Kitchen Childcare

(minimum 2 hrs., once a week) Volunteers assists with the supervision of children 0-5 years old during the Community Kitchen Program.

- South House
- Gilmore Community School

Other

- Something else you would like to do that is not listed
-